



LUDWIG-  
MAXIMILIANS-  
UNIVERSITÄT  
MÜNCHEN

Dean's Office  
Faculty of Medicine



## Doctoral Supervision Agreement

between

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Name and title of supervisor (first TAC member)

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Institution

and

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PhD Student

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Address

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Email

### **Thesis Advisory Committee (TAC) – *not necessary for enrolment***

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Name, title and affiliation of second TAC member (second reviewer)

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Name, title and affiliation of third TAC member

The subject area of the thesis is:

In which core area (i.e. "International Health", "Oral Sciences", individual PhD) are you participating:

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**Target agreement:**

On the basis of a sketch of the doctoral project, the Thesis Advisory Committee (TAC) and the student agree on the type and scope of the work and results to be achieved in the context of the academically guided doctoral studies (target agreement).

The target agreement must contain the criteria for the interim evaluations and for the admission to the oral examination ("Disputation"), in particular the writing of a dissertation (§ 17 Paragraph 2 Sentence 1). It can also stipulate in particular the following as the basis for a decision:

1. a written report to the Thesis Advisory Committee and a discussion of the report,
2. publications and works accepted for publication,
3. regular and/or successful participation in certain courses, modules, and examinations beyond the curricular requirements for the doctoral studies stipulated in Attachment 2 (§ 6 Paragraph 1 Sentence 1 No. 1).

**Declaration by the Supervisor:**

I will assist the PhD candidate by providing advice and support.

I will expedite progress of the candidate's project and support the candidate in the fulfilment of the curricular requirements.

I will provide the candidate with a workplace, including the necessary equipment and materials in consultation with the institution or clinic management.

I will be committed to support the project for the entire project period of three years. If for unforeseeable reasons I will be forced to step back from my position as supervisor, I will assist the candidate in finding an appropriate replacement supervisor.

I am aware, that the TAC I am participating in consists of several members. All important decisions should be taken in unison between all members, as far as this is reasonable in terms of feasibility and relevance.

**Declaration by the PhD Candidate:**

I hereby undertake to provide all my academic supervisors for this PhD project with all information on my research at any time and to allow all of them to inspect all my research documentation and the copies of the dissertation text. I am aware that all results obtained during my project, including details of the project protocol, are at the disposal of all supervising institutions. Processing of these results outside these institutions shall require the agreement by the TAC.

I am aware that the PhD program is a full-time program. Any activity beyond program elements, especially commitments to other research activities, professional positions, or absence due to holidays, has to be communicated both to my TAC and to the respective coordinator.

I undertake to complete the PhD thesis in written form, after completing all relevant research elements, within a period of three years. Upon unanimous agreement by the TAC, I will submit the written PhD thesis to the Dean's Office of the Medical Faculty of the LMU Munich.

I am familiar with the data protection regulations governing treatment of patient data and undertake to observe them.

I am familiar with the rules of good scientific practice, as they have been stipulated by the Deutsche Forschungsgemeinschaft.

I undertake to observe the safety regulations in practice at my supervising home institution for hazardous substances.

**Supplementary PhD Project Supervision Agreement:**

The PhD project Supervision Agreement may be terminated at any time by mutual agreement.

In the event of differences of opinion, severe misbehaviour, or problems with the progress of the PhD project or the PhD thesis, the Doctoral Committee of the Medical Faculty of LMU Munich may serve as an arbitrator.

Cases of severe misbehaviour and disregard of regulations may lead to an exclusion from the PhD program

Munich, \_\_\_\_\_

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Ph.D. Student

\_\_\_\_\_  
Supervisor

\_\_\_\_\_  
Second TAC member

\_\_\_\_\_  
Third TAC member